PTA Chair Annual General Meeting Report

Date: 14th January 2025

Location: St Michael’s C of E Academy

**Introduction:**

Good afternoon. I would like to welcome you all to our very first Annual General Meeting. It’s a pleasure to see so many familiar faces here today. I’m excited to share our accomplishments from the past year and discuss our goals moving forward.

1. **Overview of the Year**

Being a brand-new PTA, this year we focused on building a team, setting up a bank account and growing funds so that we can start to work with school to fund trips and activities that will benefit the children. We are extremely proud to have been registered as a charity and have worked on ways to make our PTA more accessible for Parents.

1. **Key achievements**

Between September 2023 and July 2024, we successfully organised:

* Christmas Fair raising £254.60, donating a gift to every child from Santa.
* Entered school into a Christmas Tree competition, winning a tree for school.
* Easter Event raising £217.80, donating an Easter Egg to every child from the Easter Bunny.
* Summer Fair raised £463.16 which was a huge increase from the previous year.
* Held a Medal Design Competition with a prize of Pirate Golf.
* Run the Preloved Uniform Bank, collecting, washing and making uniform accessible for all.

1. **Community Engagement**

As well as raising funds, it is important to us that we build strong community relationships both within school and the wider community. We hosted a free book swap welcoming children’s families into school to enjoy books together. We donated cakes and books to Bay Church. We supported Children in Need with a bake sale.

Collaborations with local businesses have strengthened our community ties. We are extremely lucky to have received donations from local businesses such as Tesco, Morrisons, Co-Op, Bellamy’s Fruit and Veg, Chisel Craft, Home Bargains, Bays Brewery amongst others.

* Bay Church supported us in supplying costumes and storage.
* Parents have supported us in donating cakes for events.
* Teachers have supported us with their time at events which is greatly appreciated.

1. **Support for School Programs:**

The PTA have provided the following:

* Have funded games for After School Club.
* Provided fruit, drinks and ice poles for every child at Sports Day.
* Provided Christmas presents for every child.
* We are in the process of looking into grants that will support the Teachers in their classrooms.

1. **Financial Overview:**

As of July 2024, our bank balance was **£1,841.65**

We plan each year to spend in this academic year, what we raised the previous academic year; ensuring that we have a continuous amount in the bank but allowing the money raised to benefit the children it was raised by.

1. **Challenges Faced:**

We are lucky here at St Michaels that we have a high attendance of our events, however we face the challenge of space for events and storage whilst we are in temporary accommodation. We have always worked with school to make the best of what we have, and all look forward to being in the new school.

As with every PTA there are never enough volunteers, Parents have fed back that the timings of events do not cater for Parents who work, we will continue to try and find a solution for this to be as inclusive as possible.

It was also brought to our attention that there was a concern about children in After School Club not being allowed to join in with events, we would like to reassure parents and carers that this is not the case. Staff take the children around each event once it is quieter. Each child is given refreshments and able to take part in the activities. We will look at ways that Parents can prepay for events, for children in After School Club if they wish to.

Given the current temporary accommodation, PTA meetings are held at our homes. We recognise that this does not allow for new parents to join us so would like to hold a meeting once a term in school to give others an opportunity to join us.

1. **Goals for the Upcoming Year:**

The PTA at St Michaels have the following goals for the upcoming year:

* Increase parent engagement by finding ways to offer events at different times.
* Hold PTA meetings in school.
* Build better support in preparation for events, sharing out jobs that need doing.
* Improve our systems to ensure all PTA paperwork is up to date and accessible on the drive.
* Make sure all committee members and volunteers are clear on their job roles and policies so that all jobs are taken responsibility for.
* Plan more fundraising events looking at hosting an evening for parents (Quiz) a sponsored event and a child led fundraiser in each class.
* Work in partnership with school to create a plan for what they would like the years funds to pay for.
* Set up a Bucket List of ‘Things to do while you are at St Michael’s’ so that as the children move through each Year Group, they experience a set activity.
* Enhance communication through better advertising, giving more notice of events so that Parents have time to make arrangements.
* Increase opportunities for Parent Feedback, finding ways for Parents to come up with ideas and let us know what worked and didn’t at events.
* Build upon our relationship with St Johns, we would like to offer to hold a stall at their events.

1. **Appreciation:**

I would like to take a moment to thank our dedicated committee members who work hard behind the scenes to keep the PTA running; our Volunteers, Baking Stars and Donation Queen, without you, events wouldn’t take place. Also, to all Parents and Teachers who contribute their time and effort – your support is invaluable

1. **Conclusion:**

As we move forward, let’s continue to work together to create a supportive and enriching environment for our children. I encourage everyone to get involved and share your ideas.

Thank you for your time, and I look forward to another productive year!